



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**January - April 2021**

Ian Hudspeth  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: *7 December 2020*



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
Leader of the Council <i>Councillor Ian Hudspeth</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council <i>Councillor Mrs Judith Heathcoat</i>	Governance and Internal management; HR & industrial relations; policy co-ordination; Fire & Rescue; Trading Standards; Gypsy and Travellers; Emergency Planning; the Prevent agenda
Cabinet Member for Adult Social Care & Public Health <i>Councillor Lawrie Stratford</i>	Adult Social Care; Public Health; Champion for Mental Health
Cabinet Member for Children & Family Services <i>Councillor Steve Harrod</i>	Statutory Lead Member for Children's Services
Cabinet Member for Council Business & Partnerships <i>Councillor Ian Corkin</i>	Partnerships including Cherwell Partnership Agreement; Broadband; ICT; Customer Services; Communications; Business Efficiency; support for SMEs
Cabinet Member for Education & Cultural Services <i>Councillor Lorraine Lindsay-Gale</i>	Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism
Cabinet Member for Environment <i>Councillor Yvonne Constance OBE</i>	Strategic highways & rail; minerals strategy; strategic waste & waste management; environment management; flooding; planning; Climate Change; Connecting Oxfordshire; Zero Emission Zone; Workplace Parking
Cabinet Member for Finance <i>Councillor David Bartholomew</i>	Finance; Property; Investment & Procurement
Cabinet Member for Highways Delivery & Operations <i>Councillor Liam Walker</i>	Highways delivery and operations
Cabinet Member for Local Communities <i>Councillor Mark Gray</i>	Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working

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15 December 2020

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Voluntary and Community Sector Infrastructure Contract</b> (Ref: 2020/143)</p> <p>To provide a proposal for the extension of the infrastructure contract to the Oxfordshire Voluntary and Community Sector for April 2021-March 2022.</p>	Cabinet Member for Local Communities (15 December 2020)	No	None	N/A		Cabinet Member for Local Communities	Emily Schofield, Locality and Partnership Team Leader Tel: 07881 311707	Head of Strategy
<p><b>Business Management &amp; Monitoring Report - October 2020</b> (Ref: 2020/105)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (15 December 2020)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>A40 Science Transit 2 Funding and Full Business Case Submission</b> (Ref: 2020/141)</p> <p>To authorise the delegation of authority for submission of business case to Director and Cabinet Member for Environment.</p>	Cabinet (15 December 2020)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Environment	Dominic Donnini, A40 Programme Lead Tel: 07717 134069	Director of Growth & Economy
<p><b>Oxfordshire Strategic Vision</b> (Ref: 2020/154)</p> <p>To consider and comment on a Draft Strategic Vision for Oxfordshire, as part of a wider public engagement exercise.</p>	Cabinet (15 December 2020)	No	None	N/A		Cabinet Member for Environment	Susan Halliwell, Director for Planning & Place Tel: 07500 109185	Director for Planning & Place
<p><b>Capital Programme Monitoring Report - October 2020</b> (Ref: 2020/103)</p> <p>Finance report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (15 December 2020)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

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17 December 2020

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Cowley Centre West Area - Proposed CPZ</b> (Ref: 2020/053)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (17 December 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/11/2020 to 17/12/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Oxford: Cowley Centre East Area - Proposed CPZ</b> (Ref: 2020/052)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (17 December 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/11/2020 to 17/12/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Cumnor: Oxford Road - Proposed 30mph Speed Limit</b> (Ref: 2020/147)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (17 December 2020)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Mark Francis, Senior Traffic Technician Tel: (01235) 466118	Director for Community Operations (Interim)

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Eynsham: Acre End Street and Witney, Corn Street and Newlands - Proposed Build Outs at Bus Stops</b> (Ref: 2020/151)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (17 December 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>David Bellchamber, Officer - Bus Infrastructure Tel: 07939 576546</p>	<p>Director for Community Operations (Interim)</p>
<p><b>Oxford: Old Marston Area - Informal Consultation on Proposed CPZ</b> (Ref: 2020/152)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (17 December 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	<p>Director for Community Operations (Interim)</p>



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**19 January 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Delegated Powers - January 2021</b> (Ref: 2020/119)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (19 January 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance
<p><b>Business Management &amp; Monitoring Report - November 2020</b> (Ref: 2020/118)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (19 January 2021)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Funding for Special Schools</b> (Ref: 2020/170)</p> <p>To seek approval to increase the top up funding per pupil, paid to Oxfordshire Special Schools from the DSG High Needs block.</p>	Cabinet (19 January 2021)	No	None	N/A		Cabinet Member for Education & Cultural Services	Hayley Good, Deputy Director of Children's Services - Education Tel: 07551 680562	Deputy Director of Children's Services - Education
<p><b>Green Homes Grant, Local Authority Delivery Fund 1b</b> (Ref: 2020/172)</p> <p>To seek approval to delegate agreement to enter into a contract for any funding allocated under the Green Homes Grant Local Authority Delivery Fund 1b to the Director for Community Operations – Interim.</p>	Cabinet (19 January 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Environment	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	Director for Community Operations (Interim)

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Local Transport and Connectivity Plan - Vision and Objectives Document</b> (Ref: 2020/138)</p> <p>To seek agreement of a Local Transport Connectivity Plan Vision and Objective Document for 6 weeks consultation.</p>	<p>Cabinet (19 January 2021)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Environment</p>	<p>James Gagg, Infrastructure Strategy Team Leader (Interim) Tel: 07776 997303</p> <p>Joseph Kay, Strategic Transport Lead Tel: 07827 979234</p>	<p>Director for Planning &amp; Place</p>
<p><b>Oxfordshire Minerals &amp; Waste Development Scheme (11th Edition)</b> (Ref: 2020/168)</p> <p>To seek approval of the Oxfordshire Minerals and Waste Development Scheme (Eleventh Revision) 2021, in order to have effect from 19 January 2021 and to delegate final detailed amendment and editing to the Corporate Director of Place and Growth in consultation with the Cabinet Member for Environment.</p>	<p>Cabinet (19 January 2021)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Environment</p>	<p>Charlotte Simms, Principal Minerals &amp; Waste Policy Officer Tel: 07741 607726</p>	<p>Director for Planning &amp; Place</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Budget &amp; Business Planning Report 2021/22 - January 2021</b> (Ref: 2020/117)</p> <p>Cabinet proposes 2021/22 revenue budget, MTFP and capital programme for recommendation to Council in light of comments from the Performance Scrutiny Committee and consultation feedback. Includes the Review of Charges.</p>	<p>Cabinet (19 January 2021)</p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Hannah Doney, Head of Corporate Finance Tel: 07584 174654</p>	<p>Director of Finance</p>

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21 January 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Oxford Road, Littlemore - Proposed Traffic Calming Measures</b> (Ref: 2020/153)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/12/2020 to 21/01/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	Director for Community Operations (Interim)
<p><b>Bodicote: High Street/Wykham Lane Junction - Proposed No Waiting at Any Time Restrictions</b> (Ref: 2020/145)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/12/2020 to 21/01/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045</p>	Director for Community Operations (Interim)

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Banbury: A361 North of M40 J11 Roundabout - Proposed 40mph Speed Limit and Bus Stop Clearway</b> (Ref: 2020/144)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/12/2020 to 21/01/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell &amp; West) Tel: 07919 175889</p>	Director for Community Operations (Interim)
<p><b>Oxford: Various Sites and Abingdon Boxhill Walk - Proposed New and Deleted Disabled Persons Parking Places (DPPP)</b> (Ref: 2020/159)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	Director for Community Operations (Interim)

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Adderbury: Milton Road, Berry Hill Road Proposed Traffic Calming and Speed Limit and A4260 Banbury Road / The Rise - Proposed Waiting Restrictions</b> (Ref: 2020/160)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045</p>	<p>Director for Community Operations (Interim)</p>
<p><b>Oxfordshire: Administrative Correction to Weight Limit TROs</b> (Ref: 2020/161)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Islip: B4027 River Bridge and Mill Street - Proposed Signals and One-Way Restrictions</b> (Ref: 2020/162)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Robin Calver, Principal Officer (Structures) Tel: 07741 607453</p>	<p>Director for Community Operations (Interim)</p>
<p><b>Islip: B4047 Wheatley Road - Proposed Extension of 30mph Speed Limit</b> (Ref: 2020/163)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045</p>	<p>Director for Community Operations (Interim)</p>



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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Cowley Area - Proposed Experimental Low Traffic Neighbourhood</b> (Ref: 2020/164)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Naomi Barnes, Project Manager Tel: 07824 528681</p>	<p>Director for Community Operations (Interim)</p>
<p><b>Oxford: Various Sites - On Street Charging Points for Electric Vehicles</b> (Ref: 2020/165)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Elizabeth Bohun, Lead Technologist EV Integration Tel: 07774 335687</p>	<p>Director for Community Operations (Interim)</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Various Sites, East Oxford - Provision of Secure On-Street Cycle Parking Places</b> (Ref: 2020/166)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Craig Rossington, Senior Transport Planner Tel: 07880 945891</p>	<p>Director for Community Operations (Interim)</p>
<p><b>Oxford: Ashhurst Way - Proposed Zebra Crossing</b> (Ref: 2020/169)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (21 January 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell &amp; West) Tel: 07919 175889</p>	<p>Director for Community Operations (Interim)</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford Area: Proposed ETRO to Exempt Electric Scooters from Prohibition of Motor Vehicle Restrictions as part of E-Scooter Trial</b> (Ref: 2020/171)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (21 January 2021)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Rob Freshwater, Senior Transport Planner Tel: 07775 007926</p>	Director for Community Operations (Interim)

**10 February 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Formal Approval of Early Years Funding Formula 2021/22</b> (Ref: 2020/129)</p> <p>To seek formal approval of the Early Years Funding Formula for 2021/22.</p>	Cabinet Member for Education & Cultural Services (10 February 2021)	Yes - Affects more than 1 division	None	Schools Forum and Early Years providers		Cabinet Member for Education & Cultural Services	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Director for Children's Services

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**23 February 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - December 2020</b> (Ref: 2020/126)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (23 February 2021)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance
<p><b>Workforce Report and Staffing Data - Quarter 3 - October-December 2020</b> (Ref: 2020/127)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (23 February 2021)	No	None	N/A		Deputy Leader of the Council	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Director of Human Resources

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Director of Public Health - Annual Report</b> (Ref: 2020/167)</p> <p>An Annual Report is a statutory duty of the Director of Public Health and it is a duty of the County Council to publish the report.</p> <p>The Corporate Director of Public Health &amp; Wellbeing for Oxfordshire will present his Annual Report for 2020/21.</p>	Cabinet (23 February 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Adult Social Care & Public Health	Ansaf Azhar, Corporate Director of Public Health & Wellbeing Tel: 07967 228813	Corporate Director of Public Health & Wellbeing
<p><b>Recommissioning of Adult Homeless Pathway</b> (Ref: 2020/158)</p> <p>To inform Cabinet that we are going out to the market to recommission services to support people who are homeless or at risk of homelessness including rough sleepers.</p>	Cabinet (23 February 2021)	No	None	N/A		Cabinet Member for Adult Social Care & Public Health	Sarah Roberts, Commissioning Manager Tel: 07720 805979	Assistant Director Housing & Social Care Commissioning

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxfordshire Electric Vehicle Infrastructure Strategy</b> (Ref: 2020/157)</p> <p>To seek approval of the adoption of the Oxfordshire Electric Vehicle Infrastructure Strategy and its policies.</p>	Cabinet (23 February 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Environment	<p>Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984</p> <p>Llewelyn Morgan, Head of iiHub Tel: 07881 268208</p>	Corporate Director - Place & Growth

**25 February 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Radley: Church Road - Proposed Zebra Crossing</b> (Ref: 2020/110)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 21/01/2021 to 25/02/2021. Reason: Further work required.	Cabinet Member for Environment	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&amp;V) Tel: 07557 082568</p>	Director for Community Operations (Interim)

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions</b> (Ref: 2020/137)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (25 February 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 17/12/2020 to 25/02/2021. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

**16 March 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - January 2021</b> (Ref: 2020/140)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (16 March 2021)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Capital Programme Monitoring Report - January 2021</b> (Ref: 2020/139)</p> <p>Financial report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (16 March 2021)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

**20 April 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Delegated Powers - April 2020</b> (Ref: 2020/156)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (20 April 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance



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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - February 2021</b> (Ref: 2020/155)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	<p>Cabinet (20 April 2021)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council</p> <p>Cabinet Member for Finance</p>	<p>Louise Tustian, Head of Insight &amp; Corporate Programmes Tel: (01295) 221786</p> <p>Hannah Doney, Head of Corporate Finance Tel: 07584 174654</p>	<p>Corporate Director Customers &amp; Organisational Development</p> <p>Director of Finance</p>

## Decisions listed in this Plan for each Cabinet Member

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan. December items included for ease of reference.*

### Leader

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Delegated Powers - January 2021</b>	Cabinet	19 January 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/119
<b>Delegated Powers - April 2020</b>	Cabinet	20 April 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/156

### Deputy Leader of the Council and Cabinet Member for Finance

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Business Management &amp; Monitoring Report - October 2020</b>	Cabinet	15 December 2020	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/105

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Business Management &amp; Monitoring Report - November 2020</b>	Cabinet	19 January 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/118
<b>Business Management &amp; Monitoring Report - December 2020</b>	Cabinet	23 February 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/126
<b>Business Management &amp; Monitoring Report - January 2021</b>	Cabinet	16 March 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/140
<b>Business Management &amp; Monitoring Report - February 2021</b>	Cabinet	20 April 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/155

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**Deputy Leader of the Council**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Workforce Report and Staffing Data - Quarter 3 - October-December 2020</b>	Cabinet	23 February 2021	No	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	2020/127

**Cabinet Member for Adult Social Care & Public Health**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Director of Public Health - Annual Report</b>	Cabinet	23 February 2021	Yes - Affects more than 1 division	Ansaf Azhar, Corporate Director of Public Health & Wellbeing Tel: 07967 228813	2020/167
<b>Recommissioning of Adult Homeless Pathway</b>	Cabinet	23 February 2021	No	Sarah Roberts, Commissioning Manager Tel: 07720 805979	2020/158

**Cabinet Member for Education & Cultural Services**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Funding for Special Schools</b>	Cabinet	19 January 2021	No	Hayley Good, Deputy Director of Children's Services - Education Tel: 07551 680562	2020/170

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Formal Approval of Early Years Funding Formula 2021/22</b>	Cabinet Member for Education & Cultural Services	10 February 2021	Yes - Affects more than 1 division	Sarah Fogden, Finance Business Partner Tel: 07557 082613	2020/129

### Cabinet Member for Environment

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>A40 Science Transit 2 Funding and Full Business Case Submission</b>	Cabinet	15 December 2020	Yes - Capital Expenditure >£1m	Dominic Donnini, A40 Programme Lead Tel: 07717 134069	2020/141
<b>Oxfordshire Strategic Vision</b>	Cabinet	15 December 2020	No	Susan Halliwell, Director for Planning & Place Tel: 07500 109185	2020/154
<b>Oxford: Cowley Centre West Area - Proposed CPZ</b>	Cabinet Member for Environment	17 December 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/053
<b>Oxford: Cowley Centre East Area - Proposed CPZ</b>	Cabinet Member for Environment	17 December 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/052

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<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Cumnor: Oxford Road - Proposed 30mph Speed Limit</b>	Cabinet Member for Environment	17 December 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Mark Francis, Senior Traffic Technician Tel: (01235) 466118	2020/147
<b>Eynsham: Acre End Street and Witney, Corn Street and Newlands - Proposed Build Outs at Bus Stops</b>	Cabinet Member for Environment	17 December 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  David Bellchamber, Officer - Bus Infrastructure Tel: 07939 576546	2020/151
<b>Oxford: Old Marston Area - Informal Consultation on Proposed CPZ</b>	Cabinet Member for Environment	17 December 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  James Whiting, Principal Officer - Parking Tel: 07584 581187	2020/152
<b>Green Homes Grant, Local Authority Delivery Fund 1b</b>	Cabinet	19 January 2021	Yes - Affects more than 1 division	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797	2020/172

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<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Local Transport and Connectivity Plan - Vision and Objectives Document</b>	Cabinet	19 January 2021	No	James Gagg, Infrastructure Strategy Team Leader (Interim) Tel: 07776 997303  Joseph Kay, Strategic Transport Lead Tel: 07827 979234	2020/138
<b>Oxfordshire Minerals &amp; Waste Development Scheme (11th Edition)</b>	Cabinet	19 January 2021	No	Charlotte Simms, Principal Minerals & Waste Policy Officer Tel: 07741 607726	2020/168
<b>Oxford: Oxford Road, Littlemore - Proposed Traffic Calming Measures</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	2020/153
<b>Bodicote: High Street/Wykhams Lane Junction - Proposed No Waiting at Any Time Restrictions</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2020/145

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Banbury: A361 North of M40 J11 Roundabout - Proposed 40mph Speed Limit and Bus Stop Clearway</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889	2020/144
<b>Oxford: Various Sites and Abingdon Boxhill Walk - Proposed New and Deleted Disabled Persons Parking Places (DPPP)</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/159
<b>Adderbury: Milton Road, Berry Hill Road Proposed Traffic Calming and Speed Limit and A4260 Banbury Road / The Rise - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2020/160
<b>Oxfordshire: Administrative Correction to Weight Limit TROs</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/161



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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Islip: B4027 River Bridge and Mill Street - Proposed Signals and One-Way Restrictions</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Robin Calver, Principal Officer (Structures) Tel: 07741 607453	2020/162
<b>Islip: B4047 Wheatley Road - Proposed Extension of 30mph Speed Limit</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	2020/163
<b>Oxford: Cowley Area - Proposed Experimental Low Traffic Neighbourhood</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Naomi Barnes, Project Manager Tel: 07824 528681	2020/164
<b>Oxford: Various Sites - On Street Charging Points for Electric Vehicles</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Elizabeth Bohun, Lead Technologist EV Integration Tel: 07774 335687	2020/165

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Oxford: Various Sites, East Oxford - Provision of Secure On-Street Cycle Parking Places</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Craig Rossington, Senior Transport Planner Tel: 07880 945891	2020/166
<b>Oxford: Ashhurst Way - Proposed Zebra Crossing</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889	2020/169
<b>Oxford Area: Proposed ETRO to Exempt Electric Scooters from Prohibition of Motor Vehicle Restrictions as part of E-Scooter Trial</b>	Cabinet Member for Environment	21 January 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Rob Freshwater, Senior Transport Planner Tel: 07775 007926	2020/171
<b>Oxfordshire Electric Vehicle Infrastructure Strategy</b>	Cabinet	23 February 2021	Yes - Affects more than 1 division	Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984  Llewelyn Morgan, Head of iiHub Tel: 07881 268208	2020/157

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Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Radley: Church Road - Proposed Zebra Crossing</b>	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2020/110
<b>Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	25 February 2021	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2020/137

**Cabinet Member for Finance**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Capital Programme Monitoring Report - October 2020</b>	Cabinet	15 December 2020	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/103
<b>Budget &amp; Business Planning Report 2021/22 - January 2021</b>	Cabinet	19 January 2021	Yes - Revenue Expenditure > £500,000	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/117
<b>Capital Programme Monitoring Report - January 2021</b>	Cabinet	16 March 2021	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/139

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**Cabinet Member for Local Communities**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Voluntary and Community Sector Infrastructure Contract</b>	Cabinet Member for Local Communities	15 December 2020	No	Emily Schofield, Locality and Partnership Team Leader Tel: 07881 311707	2020/143